

## PROJECT ACCOUNTANT



**SOS CHILDREN'S  
VILLAGES**

Phone :  
Web :

### **Job Summary**

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Vacancy :

Deadline : Jan 01, 1970

Published : Nov 24, 2025

Employment Status : Full Time

Experience : 5 - <10 Years

Salary :

Gender : Any

Career Level : Any

Qualification : Bachelor's degree

## Job Description

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SOS Children's Villages Ghana is a child welfare organization that provides stable, Family-Like Care (FLC) for children in need. We also offer social services to families at risk through our Family Strengthening Projects. We currently operate in four locations: Tema, Asiakwa, Kumasi, and Tamale, with our national office located in Accra. Applications are invited from suitably qualified and dynamic persons for appointment on our EU–Ghana Youth Empowerment Program “**Spark Change Makers**” (Empowering Youth-Led CSOs and Social Entrepreneurs) Project as:

**Position: Project Accountant**

**Duty Post:** Asokre Mampong, with occasional travel to partner and project sites across six regions

**Reports To:** Project Coordinator (directly) & Financial Controller (functionally)

**Supervises:** Finance and Compliance Officer

**Duration:** 40 months (Contract renewable based on performance and availability of funds)

**Role Overview**

The Project Accountant plays a key leadership role in ensuring the financial integrity and accountability of the Spark Change-Makers Project. This position is responsible for the **overall financial management, budget control, reporting, and compliance** of the project, ensuring that every transaction meets **EU donor requirements, SOS Children's Villages (SOS CV) financial standards**, and Ghana's statutory laws. The Project Accountant works closely with the Project Coordinator, partners, and sub-grantees to ensure that resources are used efficiently, transparently, and for their intended purpose.

**Qualifications and Experience**

- A Bachelor's degree in Accounting, Finance, Commerce, or a related field.
- A recognized professional qualification (ACCA, CA, CIMA, or equivalent) is highly preferred.
- Proficiency in accounting software (D365 Finance and Operations) and strong Excel and data analysis skills.
- At least **five years of professional experience** in financial management, preferably within an EU or other international donor-funded project.
- Strong background in budgeting, financial reporting, grant management, and audits.
- Proven experience managing sub-grants and partner financial oversight.
- Excellent understanding of Ghana's financial laws, tax systems, and NGO financial standards.
- Proficiency in accounting software (QuickBooks, Tally, or SunSystems) and strong Excel and data analysis skills.
- Experience with financial risk management and internal control systems.

**Key Responsibilities will involve.**

- Financial Management and Accounting
- Budgeting and Financial Planning
- Partner and Sub-Grant Management
- Compliance, Internal Control, and Audit
- Reporting and Coordination
- Capacity Building and Support
- Supervision of Finance and Compliance officers

SOS Children's Villages Ghana is committed to preventing any type of unwanted behaviour at work, including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct, and is committed to promoting the welfare of children, young people, adults, and beneficiaries with whom SOS Children's Villages Ghana engages. The Organization expects all staff and volunteers to share this commitment through our Code of Conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us. SOS Children's Villages Ghana is committed to ensuring diversity and gender equality within our organization and encourages applicants from diverse backgrounds to apply.

**VISIT HERE TO APPLY:** <https://shorturl.at/H7jQl>

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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Bachelor's degree

**Compensation & Other Benefits**

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